

## TEFL School Teacher

### Qualifications

- \*Degree in Education and PGCE in Secondary Education or equivalent;
- \*CELTA, TEFL or equivalent;

### Technical Skills

- \*Familiarity with IOS and Microsoft Windows systems and project management processes;
- \*Ability to use IWB (Smart Notebook), photocopier machine and laminator;

### Personal skills

- \*Analytical Skills: communication skills ,research skills, creativity skills as well as teamwork skills;
- \*Observing eye ability to keep a place tidy, clean and improve it;
- \*The ability to focus on performance and recognise the importance of self-development to achieve the demand of the role and the organisation;
- \*Positive approach to changes for improvement of the role and the organisation;
- \*Being a good and humble listener;
- \*Willingness to constant personal development;

### Experience required

- \*Prior experience: which might be expressed in terms of time (for example, ‘two years in working with teenagers and /or adults’) or level (for example, ‘activity leader in a school trips’);
- \*Two or more years in working with teenagers /adults (desirable);
- \*Classroom management (desirable);
- \*Leading teacher (desirable);

### Knowledge

- \*Knowledge and understanding of the Secondary Education Sector ; or Adult Sector;
- \*Knowledge and understanding of Creating Connections approach and philosophy as well as organisation of courses, projects, meetings, and workshops;
- \*Excellent knowledge of at least two languages among Italian, English, Spanish, German or French.

### Organisational requirements

- \*Flexibility to work as part of a small team, to work extra hours when needed.

### Special circumstances

This job needs Flexibility to work at weekends and to travel abroad if needed as well as being able to work as a substitute teacher if needed.

**On submitting your application, please include:**

- Updated CV;
- Scanned copy of ID or passport\*;
- Scanned copy of BA degree, MA degree or equivalent;
- Scanned copy of CELTA, TEFL or equivalent;
- *(If applicant is not a native speaker of English)* Scanned copy of language certificate C2 level;
- Scanned copy of driving licence (desirable);
- Scanned copy of DBS/CRB police check;
- Scanned copy of updated health certificate;
- Reference form contact.

*We will be looking forward to hearing from you!*

\* For non EU residents: we can assist you in obtaining an Italian work visa.

Località il Pino, Montalcino – 53024 Montalcino (Siena)  
Tel. +39 3398038517 +39 3282630851  
[info@creatingconnections.it](mailto:info@creatingconnections.it) - P.IVA 01117490522



**Creating Connections**